**Town of Ashland**

**Code Enforcement**

3663 6th Street

Wellsburg, NY 14894

Voice (607) 732-0733

Cell (607) 857-6442

[www.townofashland.net](http://www.townofashland.net)

**Building Permit Application**

1. Project Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Owner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City, State, Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tax map #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zoned: \_\_\_\_\_\_\_\_\_\_\_\_\_

3. Contractor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NYS Workers’ Compensation Insurance AND Disability Insurance required prior to issuance of permit [www.wcb.ny.gov](http://www.wcb.ny.gov) or

Exemption at <https://www.wcb.ny.gov/icexempt/index.jsp>

4. Include Site or Plot plan of the property: Show any existing and proposed buildings and structures on the site, the location of any existing or proposed well or septic system, the location of the intended work, and the distances between the buildings and structures and the lot lines. Contact Code Enforcement at 607-732-0733 for appointment.

5. Project description. Estimated project cost: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*\*Stamped architect prints are required for projects costing over $20,000.

\*\*All commercial projects are required to submit stamped architect prints.

Define the scope of the proposed work and provide drawings that define the work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Personal or business use:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is this a corner lot? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of stories: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is property located in the flood plain? Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_

Is this allowed in the District Proposal? Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_

CERTIFICATION I hereby certify that I am the ( ) Owner ( ) Builder ( ) Agent of Owner and am authorized to make this application. I assert that the information provided is accurate to the best of my knowledge and the project will be completed as specified. I understand that a provision of laws and ordinances covering this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel provisions of any other or local law regulating construction or performance of construction. I authorize the Code Enforcement Officer, or his designee, to enter upon the property to make inspections as prescribed in applicable local and state laws. Furthermore, I understand that progress inspections shall be made as required by law.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_